



The Trent-Rylands Federation



Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School

POLICY for Remote Education - Blended Learning

- THIS DOCUMENT IS a statement of the aims and principles of the Trent-Rylands Federation, for ensuring the continuation of education if a child is absent from school due to Covid-19 symptoms or a local/national lockdown
- IT WAS DEVELOPED in 2020 through a process of consultation with staff, governors and parents
- IT WILL BE continuously reviewed, updated and approved by the Governing Bodies, Executive Headteacher and Heads of School
- This policy will be REVIEWED HALF TERMLY during 2020-21 and then ANNUALLY

Date of review	Autumn 2020	Spring 2021	Summer 2021
Signed			

Introduction

Due to the Covid-19 Coronavirus pandemic school was closed from March 20th 2020 to all but the children of key workers and vulnerable pupils. From 1st June 2020 there was a phased re-opening of school to 3 and 4 year olds starting school in September, F2 and Y6 with some days in school also offered to Y1 and Y2. From 1st September 2020 school reopened full time to all pupils with a range of measures in place to help prevent the spread of the virus. The guidance for the full opening of school issued on 2nd July 2020 stated 'Where a class, group or small number of pupils need to self-isolate, or there is a local lockdown requiring pupils to remain at home, we expect schools to have the capacity to offer immediate remote education.' From 22nd October 2020 this became a requirement. On 5th January 2021 school was closed again to all but children of critical workers and vulnerable pupils. A statement about our remote education provision is required to be on the website by 25th January 2021.

The guidance for the provision of remote education issued on 1st December 2020 has the following expectations:-

Where a class, group or a small number of pupils need to self-isolate, or local restrictions require pupils to remain at home, we expect schools to have the capacity to offer immediate remote education. All pupils not physically unwell with coronavirus (COVID-19) but who are at home as a result of coronavirus (COVID-19) should have access to remote education by the next school day. Schools are expected to consider how to continue to improve the quality of their existing curriculum, for example through technology, and have a strong offer in place for remote education provision.

In developing their remote education, we expect schools to:

- teach a planned and well-sequenced curriculum so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject
- use a curriculum sequence that allows access to high-quality online and offline resources and teaching videos and that is linked to the school's curriculum expectations
- give access to high quality remote education resources
- select the online tools that will be consistently used across the school in order to allow interaction, assessment and feedback and make sure staff are trained in their use
- provide printed resources, such as textbooks and workbooks, for pupils who do not have suitable online access
- recognise that younger pupils and some pupils with SEND may not be able to access remote education without adult support and so schools should work with families to deliver a broad and

ambitious curriculum - for pupils with SEND, their teachers are best placed to know how to meet their needs

When teaching pupils remotely, we expect schools to:

- set assignments so that pupils have meaningful and ambitious work each day in a number of different subjects
- set work that is of equivalent length to the core teaching pupils would receive in school, and as a minimum:
 - Key Stage 1: 3 hours a day, on average, across the school cohort
 - Key Stage 2: 4 hours a day
- provide frequent, clear explanations of new content, delivered by a teacher or through high-quality curriculum resources or videos
- have systems for checking, at least weekly, whether pupils are engaging with their work, and inform parents immediately where engagement is a concern
- gauge how well pupils are progressing through the curriculum using questions and other suitable tasks, and provide feedback, at least weekly, using digitally facilitated or whole-class feedback where appropriate
- enable teachers to adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding

Schools are to avoid an over-reliance on long-term projects or internet research activities.

At the Trent-Rylands Federation our experience during the period of school closure to the majority of pupils was that:-

- A physical pack of work set each week for pupils was more motivating for pupils and provided greater support for parents.
- Some families only had access to the internet via their phones.
- School did not have in place an infrastructure to easily offer remote online learning.

Provision of Remote Education - Blended Learning at the Trent-Rylands Federation

- Each week of the school year, every year group will produce a **Home Learning Pack** that matches the learning being delivered in school.
- This will be made available to the SLT every Monday.
- White Rose should be used to provide the teaching sequence for maths.
- Resources from The Oak Academy should be included and used to support teaching and learning where appropriate.
- The Letters and Sounds YouTube Channel should be included and used to support the teaching and learning of phonics
- The **Home Learning Grid** that is at the front of the Home Learning Pack will be sent electronically to the SLT.
- The Home Learning Grid will contain links to the websites and internet based resources that will be used to support the teaching and learning in school.
- The Home Learning Grid will be uploaded onto the schools' website under the **Home Learning Tab** every Monday.
- **Follow the Plan for Provision of Remote Education - Blended Learning Due to Self-Isolation. See Appendix E**

If a small number of pupils from across both schools need to self-isolate due to Covid-19 symptoms in their household or an instruction to self-isolate from NHS Test and Trace.

- Copies of the Home Learning Packs will be made for distribution to pupils absent from school due to Covid-19 symptoms.
- A letter will also be sent with each pack. See **Appendix A**.
- An email will be sent to parents as soon as we are aware their child is self-isolating detailing our expectations. See **Appendix D**
- Children will be expected to return the packs to school when they return to school. They will be looked at by the class teacher to identify any misconceptions but will not be formally marked. They will be stored in a separate folder for each child. Children/parents may email work and questions to their class teacher while they are absent.
- Office staff/SLT will keep in contact with families absent from school with Covid-19 symptoms to clarify where they are with the testing process and to check on health and well-being.
- Class teachers will contact families to offer support with learning. At the latest this will be from Day 3 onwards. This will be daily for SEN pupils who have 1:1 support or have very bespoke learning.

Packs will be delivered to households according to the following criteria:-

- Monday
 - New children identified on a Monday;
 - New children identified on the previous Friday who have not yet returned to school.
 - Other children from the previous week who are still absent from school due to Covid-19 symptoms
- Tuesday
 - New children identified on a Tuesday
- Wednesday
 - New children identified on a Wednesday
- Thursday
 - New children identified on a Thursday

If a class need to self-isolate due to an instruction to do so from Public Health England following a positive test result.

- The Learning Pack for the class should be distributed on the first day of closure. Parents who are not self-isolating will be able to collect the pack from school.
- The Home Learning Grid and the first day's work for the class will be uploaded onto the schools' website on the first day of closure under the Home Learning Tab. Parents should be made aware that it is available. Subsequent days will be uploaded the day before or earlier.
- Assuming the class teacher is well enough to work they will organise at least a daily zoom teaching session with their class.
 - The purpose of the zoom session is to teach at least one of the days lessons, give instructions about tasks in the Home Learning Packs and check on pupils' health and well-being.
 - Each zoom session should be for no more than 45 minutes and should ideally take place in the morning. The length of the meeting is dependent on the age and development stage of the pupils and the number of groups the teacher needs to meet with.
 - Each zoom session should be for a proportion of the class that the teaching is relevant for dependent on the age and development stage of the pupils. It could be to the whole class, half a class, 6 children or a 1:1 (with another adult present) but all children should be met with and taught at least once a day.
 - An additional zoom session may take place in the afternoon. This is likely to be for a whole class and have a clear purpose which may include teaching a lesson, getting feedback on work they have completed at home, addressing misconceptions/difficulties that an

individual/groups of pupils have experienced, an opportunity to keep the class/multiple classes connected including assemblies.

- Any TAs who work closely with that class should attend one of the meetings so they have a clear understanding of the instructions being given to the children.
- All children will be expected to attend their relevant zoom meetings. A register of attendance will be taken. Children who did not attend the zoom meetings will be contacted as soon as is practical afterwards.
- Children (and parents) will be expected to speak to staff about their learning on the phone.
- Teachers and TAs should contact via text, email or phone any children who did not access their scheduled zoom session that day. Any additional available contact time should be given to our priority children including DPs, those who have been identified as not having positive learning behavior and those who do have easy access to online learning.
- SEN pupils who are supported regularly by TAs either 1:1 or in small groups will have daily phone calls from their TAs or class teacher to give bespoke instructions for their learning.
- Staff will still be expected to take their PPA time.

A summary of this policy is available for parents. See Appendix B

If the school is closed to all but vulnerable pupils and children of critical workers due to a national or local lockdown situation.

Follow the Plan for Provision of Remote Education - If a class need to self-isolate due to an instruction to do so from Public Health England following a positive test result.

A statement of our provision is available for parents information. See Appendix F

OTHER POLICY DOCUMENTS THAT UNDERPIN THIS POLICY FOR REMOTE EDUCATION

- COMPLAINTS PROCEDURE
- ZOOM MEETING PROTOCOL
- CHILD PROTECTION AND SAFEGUARDING
- CURRICULUM PLANNING



The Trent-Rylands Federation



Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School

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Academic Year 2020-21

Dear Parents and Carers

Home Learning Packs

We are sending you a pack for home learning because your child is currently off school due to Covid-19 symptoms in your household or an instruction to self-isolate from NHS Test and Trace.

The Home Learning Pack includes all of the learning they would be doing in school this week. It is important that you ensure your child does this at home so they do not fall behind with their learning. Children are expected to read, complete a maths lesson, undertake some English work and one other area of learning every day.

The grid at the front of the pack contains all the links to websites and other internet based resources that will be used in school to support teaching and learning. This is also available on the website under the Home Learning tab. If Monday is not your child's first day of self-isolation then please check with your child what they have already covered. The maths and English sections are in order they need to be completed.

Please ensure your child returns this pack to school when they return so their class teacher can see the work they were doing at home and if there are any areas of learning they still need support with. If you are having to self-isolate for 14 days due to a positive test result please email completed work to your child's class teacher for feedback and further support.

If you have any questions please email your child's class teacher. All teachers email addresses are available on the website.

Jackie Moss

Jackie Moss

Executive Headteacher



The Trent-Rylands Federation

Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School



Academic Year 2020-21

Dear Parents and Carers

USE THE HOME LEARNING PACK * RETURN THE PACK TO SCHOOL * KEEP EDUCATING YOUR CHILD

Provision of Remote Education - Blended Learning

Each week of the school year, every year group will produce a **Home Learning Pack** that matches the learning being delivered in school.

At the front of this pack will be **The Home Learning Grid**. This will contain links to the websites and internet based resources that will be used to support the teaching and learning in school. The maths and English sections of this grid are in the order the work should be undertaken.

The Home Learning Grid will be uploaded onto the schools' website under the **Home Learning Tab** every week. This will be as early as possible on a Monday for Y1-Y6 and will be by Tuesday for F1 and F2 as their new learning grid starts on a Tuesday.

If a small number of pupils from across both schools need to self-isolate due to Covid-19 symptoms in their household or an instruction to self-isolate from NHS Test and Trace.

The relevant Home Learning Grid will be available in the year group page for your child under the Home Learning tab on the website www.trentvale.notts.sch.uk or www.beestonrylandsjunior.co.uk. **PLEASE ACCESS THIS IMMEDIATELY IF YOUR CHILD IS SELF-ISOLATING.** This is vital to give your child continuity of learning.

Home Learning Packs will be delivered to households according to the following criteria:-

- Monday
 - New children identified on a Monday;
 - New children identified on the previous Friday who have not yet returned to school.
 - Other children from the previous week who are still absent from school due to Covid-19 symptoms
- Tuesday
 - New children identified on a Tuesday
- Wednesday
 - New children identified on a Wednesday
- Thursday
 - New children identified on a Thursday
- Children will be expected to undertake work from the Home Learning Pack that they have not already completed at school.

- Children will be expected to read, complete a maths lesson, undertake some English work and one other area of learning every day.
- Children will be expected to return the packs to school when they return to school.
- Children/parents may email work and questions to their class teacher while they are absent.
- After 3 days of absence school staff will contact you to discuss well-being and offer support with learning. This will be repeated until your child returns to school.

If a class need to self-isolate due to an instruction to do so from Public Health England following a positive test result.

- The Learning Pack for the class will be distributed on the first day of closure. Parents who are not self-isolating will be able to collect the pack from school.
- The Learning Pack for the class will be uploaded onto the schools' website on the first day of closure under the Home Learning Tab.
- Assuming the class teacher is well enough to work they will organise a daily zoom teaching session with their class.
 - The purpose of these zoom sessions is to teach a lesson and give instructions about tasks in the Home Learning Packs.
 - The class may be split into groups depending on the age and stage of development of the children and the purpose of the zoom session.
 - The zoom teaching session will be in the morning and will be for no more than 45 minutes and much shorter for younger children. There may be another zoom session in the afternoon. This might be for whole class teaching, for children to show their work, to answer individual questions or an assembly.
 - All children will be expected to attend their relevant zoom meetings. A register of attendance will be taken.
- Children (and parents) will be expected to speak to staff about their learning on the phone.
- SEN pupils who are supported regularly by TAs either 1:1 or in small groups will have daily phone calls from their TAs or class teacher to give bespoke instructions for their learning.



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Zoom Meeting Instructions and Protocol

In the event of a group of children within a class or a whole class needing to self-isolate your child will need to be able to access Zoom Meetings.

Links to the Zoom Meeting will be sent to the parents' email address they have given to school.

This video explains how to access a Zoom Meeting.

<https://www.youtube.com/watch?v=hIkCmbvAHQQ>

The following safeguarding measures must be followed to ensure the meeting is safe for everyone.

- Only children who have been invited to the meeting will have the link to join the meeting .
- The teacher will invite children to join the group from a waiting room so that we can ensure that the group is closed.
- It is predominately for group use only but 1:1 meetings can be undertaken provided another adult is visible on screen either at school or at home.
- Staff Zoom usernames should be their forename and surname.
- Children's Zoom usernames should be their first name and initial so the member of staff knows who is attending/in the waiting room
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Staff and children should not eat or drink during Zoom meetings.
- Children should have gone to the toilet before the meeting.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and where possible be against a neutral background. Zoom backgrounds should not be used.
- Language and behaviour must be professional and appropriate, including any family members in the background. This includes appearing the 'right way up' on screen.
- Videos will be muted so that everyone gets a chance to talk and to listen.
- A parent or carer must be in the house for the whole meeting but should only join in with the meeting if their child requires the support to access the meeting. Parents should make themselves visible on screen during some of the meetings.
- Children will be invited to the meeting by their teacher or teaching assistant via a school email address.
- To join the zoom meeting follow the link sent on the email.
- No photographs are to be taken of the zoom meeting.
- If there is an emergency e.g. fire alarm and the host member of staff has to leave please ensure your child leaves the meeting.

- Staff will ensure their account has the following settings enabled. This is best accessed by logging into your Zoom account via a web browser rather than the app:-
 - Require a password when scheduling new meetings - on
 - Embed password in invite link for one-click join - on
 - Private chat - off
 - File transfer - off
 - Screen sharing – on
 - Who can share – host only
 - Auto saving chats – on
 - Auto saving of shared screens with annotations – on
 - Allow saving of whiteboard content – on
 - Auto save whiteboard content when sharing – on (PDF)
 - Allow use of virtual background – off
 - Show a 'Join from your browser' link – on
 - Email when attendees join meeting before host – off
- Settings in the app that staff might wish to use:-
 - Allow participants to join anytime – only use for adult only meetings
 - Mute participants on entry – useful for assemblies
 - Automatically record meeting – inform participants that this is happening
- If staff leave the meeting due to an emergency or internet problems they will go back to end the meeting as soon as they can/it is safe to do so.

Dear Parent or Carer

Thank you for informing us that your child/family are having to self isolate due to a positive or inconclusive Covid test result. It is vital that education continues at home from TODAY until the end of the self isolation period. I have attached our guide to remote/blended learning for you to read. This week's Home Learning Grid is available on the website under the Home Learning Tab - www.trentvale.notts.sch.uk or www.beestonrylandsjunior.co.uk. If your first day of self-isolation is not a Monday please ask your child what they have already covered in class. The maths and English are in the order they need to be completed. The physical pack of resources will be delivered to your house later today (not Friday).

Depending on how long you need to self-isolate for both office staff and teaching staff will be contact by phone or email. This is so we can support you with the home learning and ensure you and your family are well.

If you have any questions or concerns please do not hesitate to contact school.

Mrs Moss

Executive Headteacher

Plan for Provision of Remote/Blended Learning Due to Self-Isolation

When we are informed, a child is absent due to self-isolating

Day 1

1. Ask how long the period of self-isolation is likely to be. If it is likely to be more than 2 days see **Contact with child/family if self-isolation for more than 2 days.**
2. Send out email and Guide for Parents about Home Learning
3. Ask about access to the internet and child having access to a tablet or laptop. If the answer is 'no' to tablet/laptop then organise delivery of a tablet/laptop from school. See **Provision of Tablet/Laptop.**
4. Deliver Home Learning Pack (Mon-Thur).
5. Inform class teacher.
6. If it is likely to be more than 2 days class teacher to phone or email to offer support with home learning.
7. If child has SEN see **SEN pupils who receive 1:1 support/bespoke learning.**

Contact with child/family if self-isolation is for more than 2 days

Day 3 onwards

- Send out zoom links for assemblies
- Office staff to undertake well-being/safeguarding phone call.
 - Repeat at least every 3rd day until child has returned to school.
- Class teacher to email to offer support with learning via phone or zoom.
 - Repeat at least every 3rd day until child has returned to school

SEN pupils who receive 1:1 support/bespoke learning

Day 1

- Class teacher/Child's TA to email or phone to offer individualised support with learning
 - Repeat daily until child returns to school.

If a whole class/bubble has to self-isolate

Day 1 – follow checklist

- Organise provision of Home Learning Packs. These can be collected by parents if they are not self-isolating otherwise they will need to be delivered.
- Send out zoom links for assemblies
- Identify which pupils do not have access to the internet or access to a tablet/laptop. See **Provision of Tablet/Laptop**
- Class teacher to send out zoom links to meet virtually with pupils in groups 2 x daily. This should be in teaching groups in the morning and whole class in the afternoon. The afternoons, particularly could be PE for example and do not have to be led by the class teacher.
- Vulnerable pupils/SEN to receive additional phone calls to support with their well-being and learning from the class teacher or TA. This includes pupils who do not have access to the internet or use of a tablet/laptop.
 - Repeat daily

If a whole class/bubble has to self-isolate but the teacher is ill

- Identify the best available adult to support this class
- Identified person to provide support as detailed in **If a whole class has to self-isolate** to the best of their ability

If the whole school has to self-isolate and cannot access the building

- All home learning activities to be uploaded to the website ASAP
- Continue as identified in **If a whole class has to self-isolate**

Provision of Tablet/Laptop

Trent Vale

- Use the newest iPads as they are easily able to access the internet at home
- Complete the loan agreement for the device
- Get the device to the family
- Return signed loan agreement to the office

Rylands Junior

- Use the old laptops that have been 'made good' for this purpose
- Complete the loan agreement for the device
- Get the device to the family
- Return signed loan agreement to the office
- If applicable order the schools' allocation of laptops from the DfE



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Remote education provision when school is closed due to local or national lockdown: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require school to be closed to children apart from vulnerable pupils and those whose parents are critical workers.

In January 2021 this meant classes had between a third and two thirds of their children accessing school at some point during the week with no more than 15 children in any one class on any particular day.

For details of what to expect where individual pupils are self-isolating, please see the Policy for Remote Education – Blended Learning.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home

- The Learning Pack for the class will be distributed on the first day of closure. Parents who are not self-isolating will be able to collect the pack from school.
- The Home Learning Grid and the first day's work for the class will be uploaded onto the schools' website on the first day of closure under the Home Learning Tab. Parents will be made aware that it is available. Subsequent days will be uploaded the day before or earlier.
- Assuming the class teacher is well enough to work they will organise a zoom meeting with their class?

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school.
- Each day of home learning and learning at school are identical so if a child has a parent who is a critical worker and they are attending part time they continue to receive the same daily curriculum.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Reception (F2)	1 – 2 hours
Y1	2 – 3 hours
Y2	3 – 4 hours
Key Stage 2 (Y3-Y6)	4 hours

Accessing remote education

How will my child access any online remote education you are providing?

- Zoom will be used for online remote education
- Links will be sent to parents via email
- Where possible links will be recurring so the same link can be used every day for lessons

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Laptops and tablets will be issued to those families who do not have enough devices for one per child in the following order:-
 1. Family has no device or only a phone for F2-Y6 children.
 2. Family has one device for 3 or more F2-Y6 children to share. Priority will be given to families with older primary aged children.
 3. Family has one device for 2 or more F2-Y6 children to share. Priority will be given to families with older primary aged children.
- If the only access you have to the internet is via data on your phone please contact school via office@trentvale.notts.sch.uk or office@rylands.notts.sch.uk.
- If you do not have any internet connection please contact school via office@trentvale.notts.sch.uk or office@rylands.notts.sch.uk.
- A Learning Pack will be printed each week for every child that requires one. These are available for collection by 9am on a Monday morning for Y1-Y6 and by 9am on a Tuesday morning for F2. A text will be sent to parents if they are ready for collection earlier than these times.
- Work should be returned to your child's class teacher via email. Paper copies can be returned to school weekly when you collect the next weeks Learning Pack.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live teaching (online lessons). These are via zoom and are at least once a day.
- Recorded teaching (e.g. Oak National Academy lessons, White Rose maths, video/audio recordings made by teachers, BBC). Links to these are included in the weekly timetable that is put on the website.
- Printed paper packs produced by teachers. Each week a Learning Pack is produced and printed for every pupils of the weeks learning.
- Reading books and textbooks school have sent home.
- Commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Expectations for pupils' engagement with remote education:-

- Children to attend all scheduled zoom teaching sessions.
- Children to complete the Learning provided on the website/in the Learning Pack
- Children to email completed work to their class teacher and/or return their Learning Pack to school.

Expectations of parental support, for example, setting routines to support your child's education:-

- Set a routine for each day so that children are ready and able to learn at home.
- Enable children's attendance at all scheduled zoom teaching sessions
- Encourage and support the completion of all of the daily learning provided on the website/in the Learning Pack
- Ensure class teachers have completed work emailed to them or the Learning Pack returned to school

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

We will check on your child's engagement with learning everyday by:-

- Keeping a register of who has attended the scheduled zoom teaching sessions
- Keeping a register of work that has been returned physically, or by email.

We will inform parents if there are any concerns with your engagement by:-

- Contacting you that day if your child has not attended a scheduled zoom teaching session by text, email and/or phone
- Contacting you at least weekly if your child has not returned any work to school either physically or by email.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

The methods we will use to assess and feed back on pupils' work

- During the daily scheduled zoom teaching sessions
- During additional scheduled zoom meetings. These are often in the afternoon and will provide, for example, an opportunity to give whole class' feedback and instructions on a task; the opportunity for pupils to show what they have been doing; the opportunity for individuals to ask questions to their teacher about their work.
- Emails and/or phonecalls to parents following work that has been submitted and questions that are raised.

How often pupils will receive feedback on their work:

- Daily via zoom sessions
- At least weekly via email

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

How we work with families to deliver remote education for pupils with SEND:-

- Regular phone calls and/or zoom sessions for the teacher/TA to work 1:1 or in a smaller group with your child. (If there is a 1:1 zoom session another adult must be present on screen at home or at school)

How we work with families to deliver remote education for younger pupils, for example those in reception and year 1:-

- As detailed above but with smaller groups for online teaching sessions

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Please see our Policy for Remote Education – Blended Learning

Bubble Self-Isolation Checklist

When a Bubble is Closed

	Item	Who	✓
1	Identify who has been in close contact with the person who has tested positive from 48 hours prior to symptoms starting or 48 hours before the test if asymptomatic. If it is a child check TLG, Think Children, Tutoring, BOOSC, Drumming etc	SLT	
2	Phone DfE helpline 0800 046 8687 option 1	SLT	
3	Inform LA schoolquestions@nottsc.gov.uk of <ul style="list-style-type: none"> • Number of positive cases • Year group and number of pupils self-isolating • Number of staff self-isolating 	SLT	
4	Send letter to all staff, parents and governors to inform there is a positive case	SLT	
5	Send letter and text to all parents and staff who must self-isolate Let know if asymptomatic	SLT	
6	Organise first day's home learning <ul style="list-style-type: none"> • Send out 4 x zoom links for the next day's and links to any other zoom meetings to support the day's learning in the afternoon • Make pack of work that is relevant for at least the first day the class need to self-isolate • Photocopy packs (to be available by 8am on the first day) • Send at least first day's work to HT by 8am on the first day. Clearly name each document with date and subject. 	Class Teacher + other people to help	
7	Put first day's work on the website	SLT	
8	From the Home Learning Support Grid identify which pupils need the loan of a laptop/tablet	SLT	
9	<ul style="list-style-type: none"> • Organise equipment to be loaned • Complete loan agreement • Liaise with parent to get the equipment to them 	Office	
10	Identify which pupils need additional phone calls to support learning. (if this is not already on the Home Learning Support Grid then please complete this)	Class Teacher	
11	Organise phone calls to children who need additional support with their learning. The teacher and/or TA can undertake these	Class Teacher	
12	Organise delivery and collection of food parcels for FSM pupils	Office	
13	Send links to Monday assembly	SLT	
14	Send links to Friday assembly	SLT	