



# The Trent-Rylands Federation

Trent Vale Infant and Nursery School *and* Beeston Rylands Junior School



## Appendix to Child Protection Policy – Zoom Meetings      June 2020

When organising a Zoom meeting between an adult in school and a group of children at home, the following safeguarding measures must be put in place.

- Only children who have been invited to the meeting will have the link to join the meeting
- The teacher will invite children to join the group from a waiting room so that we can ensure that the group is closed.
- It is for group use only, no 1:1 meetings.
- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and where possible be against a neutral background.
- Language must be professional and appropriate, including any family members in the background.
- Videos will be muted so that everyone gets a chance to talk and to listen.
- A parent or carer must be in the room for the whole meeting but should not join in with the meeting.
- Children will be invited to the meeting via a school email address.
- To join the zoom meeting follow the link sent on the email.